

**OFFICE OF COMMUNITY DEVELOPMENT
2015 HOMELESS CRISIS RESPONSE PROGRAM
APPLICATION
Applicant: COLEMAN PROFESSIONAL SERVICES, INC.
Application #: 668**

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Application Number :	668	Organization Number :	7GJ
Grant Request Amount :	\$ 1,248,000	Submission Date :	7/1/2015
Leveraged Funds Amount :	\$ 165,658		
Total Project Costs :	\$ 1,413,658		

Homeless Planning Region: 5**Counties in Service Area:**

Ashtabula, Geauga, Lake, Portage, Trumbull

Applicant's Chief Executive Officer

Name : Nelson Burns
Title : President & Ceo
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Administrative Contact

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Application Submitter

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Financial Contact

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PROJECT CATEGORIES AND ACTIVITIES

Project Category : Region 5 2015 HCRP

Project Type : Housing Stability

Grant Request : \$ 1,248,000

Total Project Budget : \$ 1,413,658

Performance - Historical

Performance - Historical	Number of Households Served	Number of Persons Served	Average length of Stay (Leavers)				
Homelessness Prevention	114	248	54				
Rapid Placement in Permanent Housing		Continuum's Goal (Days)	20	Actual Number (Days)	15		
Performance - Historical	Number of Households Served	Number of Households Exited	No. of Persons Served	No.of Persons Exited	No. of Adults Served	No of Adults Exited	Average Length of Stay (Leavers)
Homelessness Prevention	199	136	375	257	241	165	85
Performance - Historical Measure		Continuum's Goal	Actual		Units		%
Receipt of Non-cash Benefits and Health Insurance		85	135		Adults		82 %
Returns to Homelessness within Six Months		5	5		Persons		2 %

For entitlement areas only, if the information captured in the performance measure is slightly different than the measurement listed above, describe the variation (e.g. if the entitlement continuum does not include "health insurance" with "non-cash benefits," state the performance measure being reported is "Receipt of Non-Cash Benefits."

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Rapid Rehousing - Rapid Replacement Continuum Goal (Days) 20 Actual Number (Days) 20

Performance - Proposed	Number of Households Served	Number of Persons Served	Average length of Stay (Leavers)
Rapid Rehousing	335	593	85
Homelessness Prevention	109	213	54

Performance - Proposed Measure	Percentage	Units
Receipt of Non-cash Benefits and Health Insurance	85 %	Percentage of Persons
Returns to Homelessness within Six Months	5 %	Percentage of Persons
Returns to Homelessness within Twenty-Four Months	10 %	Percentage of Persons

Activity : Homelessness Prevention

Requested Grant Funds

Activity Type Housing Activity Budget : \$ 194,900

Short Activity Description

Short/medium term rental assistance: security deposit, rent/arrears, utility deposit/payments, moving expenses, hotel expenses, and housing inspections. Case management, housing location, and supportive services (less than 20%) Administration/operating costs. Staffing: .25 FTE and supervision (CCAC)

Leveraged Funds

Provider of Funds	Fund Type	Fund Category	Amount Leveraged	Term	Interest
Catholic Charities of Ashtabula County	Cash	Private Funds	\$ 13,000	NA	NA
Humility of Mary Housing / Emmanuel	Cash	Private Funds	\$ 2,000	NA	NA

Activity : Data Collection & Eval.

Requested Grant Funds

Activity Type Housing Activity Budget : \$ 86,500

Short Activity Description

Staff costs associated with data collection, HMIS data entry, completing reports, and monitoring data quality

Coleman Professional Services	Cash	Other Funds	\$ 10,000	NA	NA
Humility of Mary Housing / Emmanuel	Cash	Private Funds	\$ 2,000	NA	NA
Trumbull County Mental Health & Recovery Board	Grant	State and Local Funds	\$ 12,000	NA	NA

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Leveraged Funds

Provider of Funds	Fund Type	Fund Category	Amount Leveraged	Term	Interest
Lifeline, Inc.: United Way of Lake County	Grant	Private Funds	\$ 4,600	NA	NA
Catholic Charities of Ashtabula County	Cash	Private Funds	\$ 3,000	NA	NA

Activity : Rapid Rehousing**Requested Grant Funds**

Activity Type	Housing	Activity Budget :	\$ 904,200
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Short Activity Description

Short/medium term rental assistance: security deposit, rent/arrears, utility deposit/payments, moving expenses, hotel expenses, and housing inspections. Case management, housing location, and supportive services (less than 20%) Administration/operating costs. Staffing: .25 FTE and supervision (CCAC)

Coleman Professional Services	Cash	Other Funds	\$ 22,416	NA	NA
Trumbull County Mental Health & Recovery Board	Grant	State and Local Funds	\$ 17,958	NA	NA
Ashtabula County Community Action Agency: United Way	Cash	Private Funds	\$ 4,500	NA	NA
WomenSafe	Cash	Private Funds	\$ 17,184	NA	NA

Leveraged Funds

Provider of Funds	Fund Type	Fund Category	Amount Leveraged	Term	Interest
Family & Community Services: City of Kent	Cash	State and Local Funds	\$ 5,700	NA	NA
Family & Community Services: Emergency Food and Shelter Program	Cash	Other Federal	\$ 11,300	NA	NA
Lifeline, Inc.: United Way of Lake County	Grant	Private Funds	\$ 17,000	NA	NA
Humility of Mary Housing / Emmanuel	Cash	Private Funds	\$ 2,000	NA	NA
Catholic Charities of Ashtabula County	Cash	Private Funds	\$ 6,000	NA	NA
Ashtabula County Community Housing Development Organization, Inc.: Rent	Cash	Private Funds	\$ 9,000	NA	NA
Family & Community Services: Portage County DJFS PRC Funds	Cash	State and Local Funds	\$ 4,000	NA	NA
Family & Community Services: Donations	Cash	Private Funds	\$ 2,000	NA	NA

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Activity : General Admin

Requested Grant Funds

Activity Type	Administration	Activity Budget :	\$ 62,400
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Short Activity Description

Regular monitoring of compliance and performance of partner agencies, preparation of reports and forms, and other activities necessary to comply with the Homeless Crisis Response Program.

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PROGRAM BUDGET SUMMARY

Project Category / Activity Name	Total Cost	Request Amount	Leveraged Funds	Leveraged Funds Provider
Region 5 2015 HCRP				
Homelessness Prevention	\$ 209,900	\$ 194,900	\$ 15,000	Multiple Sources
Data Collection & Eval.	\$ 118,100	\$ 86,500	\$ 31,600	Multiple Sources
Rapid Rehousing	\$ 1,023,258	\$ 904,200	\$ 119,058	Multiple Sources
General Admin	\$ 62,400	\$ 62,400	\$ 0	
Region 5 2015 HCRP Subtotal	\$ 1,413,658	\$ 1,248,000	\$ 165,658	
Total Requested	\$ 1,413,658	\$ 1,248,000	\$ 165,658	

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ATTACHMENTS

Attachment Name	Date Attached	Attached By	Attachment
Voluntary Board Certification.pdf	06/24/2015	CMcCullough	View
Homeless Planning Region Information - HSP.pdf	06/25/2015	CMcCullough	View
2015 Region 5 HCRP Homeless System Design Narrative and Appendix.pdf	07/01/2015	CMcCullough	View
0625 - Region 5 HP.pdf	07/01/2015	CMcCullough	View
Executive Summary Region 5 HCRP.pdf	07/01/2015	CMcCullough	View
WomenSafe APR 2014.pdf	07/01/2015	CMcCullough	View
0625 - Region 5 RRH.pdf	07/01/2015	CMcCullough	View
Board Authorization.pdf	06/24/2015	CMcCullough	View
HMIS Form.pdf	06/24/2015	CMcCullough	View
CPS 2013 Statement of Continued Existence.pdf	06/24/2015	CMcCullough	View
CPS Board Roster 4-23-2015.pdf	06/24/2015	CMcCullough	View
Combined Cash Resources Commitment Letters.pdf	06/24/2015	CMcCullough	View
CPS 501c3 IRS Determination Letter.pdf	06/24/2015	CMcCullough	View
2015 Region 5 HCRP Need Coordination Narrative and Meeting Minutes.pdf	07/01/2015	CMcCullough	View

COMMENTS

User Name	Entry Date	Internal Comment	Comment
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